Alma Parent Information Sheet

The website for Alma is: <u>https://apa-d2.getalma.com</u>. The front page should look something like this:

AMERICAN PREPARATORY ACADEMY - WEST VALLEY	l -
WELCOME	
G Sign in with Google	
username Username	
pasaword Pasaword	
Forgot password?	
	🌒 alma
	-

Once you get to this screen, enter your username and password. If you do not know your username and/or password or have not set up a password yet, please contact Shantel Park spark@apamail.org or Camille Peterson camillepeterson@apamail.org for help.

Your welcome screen should look like this. You will need to click on the name of your student on the left side of the screen. If you have more than one student you will need to look at their grades individually

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номе	AMERICAN PREPARATORY ACADEMY - WEST VALLEY I							MS Hi, Mom 👻		
	WELCOME, MOM!									
CALENDAR			Click Studen	t's name	here					
S DAUGHTER	WELCOME TO ALMA!									
S SON	Dashboard Student Dashboards									
	Your dashboard will always display the academic calendar for the current week so you'll have insight into special events or non-school days. See the Academic Calendar to view the full school year.									
	School Directory									
	Use the directory to quickly fir	d and contact teachers or a	dministrators.							
		001	OBER 29 - NO	OVEMBEI	R 2, 2018					
	Monday	Tuesday	Wednesday		Thursday	Fric	lay			
	29 30 31 01							02		

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	SS STUDENT, SON 3rd Gra				
CALENDAR	overview schedule attendance	assignments grade	s report cards	s fees	
	OVERVIEW				
SS SON	Schodulo (popular			Accianmente	
**	Schedule C 10/29/2018			Assignments	
	R15 AM P1 ATH GRADE - DENISON	Denison, McKenzie NOT Brown, SPECI	FIED -	Oct Math: CMC C - Sample 8 Lesson 24 worksheet	Not Turned In
		Monica		Oct 4th Grade - Denison: Vocabulary	Not Turned In
	8:15 AM P1 MATH: CMC C -	Butterfield, NOT	B-	8 Unit 3 Spelling Test	
	SAMPLE	Lauren Sreci	(81%)	Oct Math: CMC C - Sample	Not Turned In
	READING MASTERY 2	Butterfield. NOT	B	12 Lesson 28 textbook	
	8:15 AM - SAMPLE	Lauren SPECI	FIED (83%)	Oct Reading Mastery 2 - Sample	Not Turned In
	Other Classes				
				Oct Reading Mastery 2 - Sample	Not Turned In
	KEYBOARDING	Denison, McKenzie Brown, Monica	-	29	
				Oct Reading Mastery 2 - Sample	
	LITERATURE	Denison, McKenzie Brown, Monica	-	29 Lesson 100	
	CHARACTER DEVELOPMENT	Denison, McKenzie Brown, Monica	-	Oct Reading Mastery 2 - Sample 29 Lesson 101	
				Oct Reading Mastery 2 - Sample	

You will then be led to a screen that looks like this:

This is a brief overview of what your student's grades are currently. It will have all of their classes. On the left side of the screen is a list of assignments. Anything that says "Not Turned In" in orange is considered missing. These assignments are affecting their grades and will need to be turned in before the end of the term.

At the bottom of this page is a weekly calendar that will have the upcoming assignments.

At the top of that same page, you will see a couple of different tabs. The first one to note is the tab marked "Assignments". Clicking on this tab will give you a breakdown of assignments in

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		≙ a	pa-wv1.getalma.com	n C	1 O .
	SS STUDENT, SON 3rd Grad	le	/		
CALENDAR	overview schedule attendance	assignments grades	report cards	fees	
DS DAUGHTER	OVERVIEW				
SS SON	Schedule < 10/29/2018	益 >		Assianments	
«	815 AM P1 ATH GRADE - DENISON	Denison, McKenzie NOT Brown, SPECIF Monica	ed –	Oct Math: CMC C - Sample 8 Lesson 24 worksheet	Not Turned In
	8:15 AM P1 MATH: CMC C - SAMPLE	Butterfield, NOT Lauren SPECIF	B- (81%)	Oct 4th Grade - Denison: Vocabulary 8 Unit 3 Spelling Test	Not Turned In
	8:15 AM P1 READING MASTERY 2 - SAMPLE	Butterfield, NOT Lauren SPECIF	B (83%)	Oct Math: CMC C - Sample Lesson 28 textbook Oct Reading Mastery 2 - Sample	Not Turned In Not Turned In
	Other Classes	B l H -Hl-		24 Lesson 96 Oct Reading Mastery 2 - Sample 29 Lesson 101	Not Turned In
	KEYBOARDING	Denison, McKenzie Brown, Monica	-	Oct Reading Mastery 2 - Sample	
		Brown, Monica	-	Oct Reading Mastery 2 - Sample	
	CHARACTER DEVELOPMENT	Brown, Monica	-	Oct Reading Mastery 2 - Sample	

each class.

$\langle \rangle$	-	4th Grade - Denison	apa-wv1.get	talma.com	C		1 0 +
💼 номе	AMERICAN PRE	Keyboarding Literature Character Development	DEMY - WEST	VALLEY I		r 0	MS Hi, Mom 👻
	WELCOME, MOM!	Vocabulary Writing		Dron-Down Meni	1		
CALENDAR		Geography/Economics Grammar		Brop Bottimene			
DS DAUGHTER	SS STUDENT, SON	Reading University Logic History					
SS SON	overview schedule atte	Work and Study Habits 4th Grade Math	es report cards fee	s			
«	ASSIGNMENTS	Science Math: CMC C - Sample Reading Mastery 2 - Sample			LB L	auren Butterfield.	Send Message
					19 Assignments	17 Received	2 Not Turned In
	Due Name			Туре			Status
	10/29/18 Lesson 99 ASSIGNMENT DETAILS			Workbook/Classwork			Received
	10/29/18 Lesson 98 ASSIGNMENT DETAILS			Workbook/Classwork			Received
	10/29/18 Lesson 103 ASSIGNMENT DETAILS			Workbook/Classwork			Received
	10/29/18 Lesson 102 ASSIGNMENT DETAILS			Workbook/Classwork			Received
	10/29/18 Lesson 101 ASSIGNMENT DETAILS			Workbook/Classwork			Not Turned In
	10/29/18 Lesson 100 ASSIGNMENT DETAILS			Workbook/Classwork			Received

Clicking on this tab will take you to a screen that looks like this:

Here you will be able to see all of the assignments in each class. You will need to select the specific class you want from the drop-down menu. You can then see which assignments have been received and which are not turned in.

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SS STUDEM	NT, SON 3rd Grade					
overview schedi	ule attendance assignme	ents grades report	cards fees			
GRADEBO	OK Term 2 \$ Reading	Mastery 2 - Sample 💲			LB Lauren Butterfiel	d Send Message
IN-PROGRESS GRADE		CATEGORY TOTALS				
	30% of Final Grade	20% of Final Grade	50% of Final Grade			
В	Workbook/Classwork	Completion/Effort	C/O			
(83%) As of 10/29/18	B (86%)	A+ (100%)	C (75%)			
show grading key						
DUE	ASSIGNMENT NAME		% OF GRADE	GRADE	FEEDBACK	UPDATED
10/29/18	Lesson 100		1.6%	A- (90%)		10/29/18
10/29/18	Lesson 101		1.5%	* (0%)		10/29/18
10/29/18	Lesson 102		1.7%	A- (90%)		10/29/18
10/29/18	Lesson 103		1.8%	A+ (100%)		10/29/18

Another important tab to note is the "Grades" tab.

You will also need to select the class from the drop-down menu on this screen. Here you can see the assignments for each class along with the grade that was received. You will also be able to see any comments the teacher has made on the assignment in the column titled "feedback".

If you have any questions about Alma or how to work the website, please come see us or send us an email.